



Michelle Ferguson
MINISTRIES

MEETING REQUEST FORM

Thank you for your interest in having MiChelle Ferguson speak at your church or event. This form is used to determine if a meeting can be confirmed. After we review this form, we will promptly inform you concerning your request. To serve you better, please fill out this form completely and return as soon as possible to Carolyn Bridges via fax (248) 353-3693 or at booking@michelleferguson.org.

MINISTRY INFORMATION

Name & address of Church (Auditorium or Organization)

Pastor's Name _____		Contact Number _____
Church Name _____		
Street Address _____	City/State _____	Zip _____
Church Website _____	Church Phone _____	
Fax _____	Office Hours _____	

CONTACT INFORMATION

Contact Person _____	Work Phone _____
Home Phone _____	Cell Phone _____
	Email _____

MEETING INFORMATION

Name or Type of Meeting/Event _____

Sponsored By _____

Expected Attendance _____ Date(s) of Meeting _____

Requested Speaking Dates and Times _____

Options 1st _____ 2nd _____ 3rd _____

Has MiChelle Ferguson ever ministered for you before? Yes No Dress Code for this meeting: Dressy Business Casual Jeans

LOCATION OF MEETING

Street Address _____	City/State _____	Zip _____
Mailing/Shipping Address _____	City/State _____	Zip _____

HOTEL ACCOMMODATIONS

Do you agree to pay for two hotel rooms (3-Star or better)? Yes No

AIR TRAVEL

Do you agree to pay for two economy-class airline tickets? Yes No

PRODUCT SUPPORT

May MiChelle Ferguson Ministries bring product for sale? Yes No

May MiChelle Ferguson promote her products for sale? Yes No

Can someone assist or manage MiChelle Ferguson Ministries Book Table? Yes No

FINANCIAL INFORMATION

There is no charge for ministry, but if a free will offering or honorarium is offered, please make checks payable to:

MiChelle Ferguson Ministries - Memo: Honorarium

Air expense reimbursement checks are to be made payable to and should be separate from the honorarium or offering:

MiChelle Ferguson Ministries - Memo: Travel

GROUND TRANSPORTATION

Optional: Do you agree to rent a standard car? Yes No

If there are any details that have not been covered by the Meeting Request Form that you would like us to be aware of, please don't hesitate to contact us.
Michelle Ferguson Ministries ▪ 20000 W. Nine Mile Road ▪ Southfield, MI 48075 ▪ (248) 353-3476 x208 ▪ booking@michelleferguson.org